



Phone: 800.841.6167 v/tty

Illinois Telecommunications Access Corporation

***IMPORTANT – Read, Sign and Return top copy
with your application – LOAN PROGRAM ONLY***

Responsibilities and Obligations of the person loaned equipment by ITAC

As a **recipient** of ITAC equipment, you have the following **legal responsibilities and obligations** as set forth by Illinois law (83 IL Administrative Code, Part 755): (*The words “approved recipient” and “you” mean the parent or legal guardian in cases where the applicant is a minor.*)

- 1. All equipment in the loan program belongs to ITAC and will remain property of ITAC.**
- 2. The equipment loaned by ITAC must never be sold or loaned to anyone, or transferred out of your possession.** Selling, loaning, or transferring the equipment makes you liable for the total replacement cost.
- 3. If the equipment needs repaired, do not attempt to repair it yourself.** (If you do, you will be liable for all costs to repair or replace the equipment.) Call ITAC or an ITAC Selection Center to exchange your equipment.
- 4. If you are without telephone service for at least 45 days** (due to disconnection because you have moved or not paid your telephone bill) **all equipment must be returned to ITAC.** If your telephone service is reconnected, you should call ITAC for reinstatement to the program.
- 5. You must immediately report any change in your address or telephone number to ITAC.**
- 6. You are not allowed to take ITAC equipment out of the state of Illinois.** If you move out of Illinois, all of the equipment loaned by ITAC must be returned **before** you leave the state. Removal of ITAC equipment from Illinois will subject you to liability for the full replacement cost.
- 7. If your equipment is lost, stolen or damaged, contact ITAC immediately. If stolen, you must provide ITAC with the police report number within 5 working days.**
- 8. ITAC will assume all reasonable expenses to maintain and repair your equipment. If equipment is damaged, lost, or destroyed because of negligence or abuse, you must pay for replacing or repairing the equipment.** ITAC will only pay for damage caused by normal wear and tear on equipment.
- 9. In the event of the death of the approved recipient, the executor or other responsible person must return the equipment to ITAC or an ITAC Selection Center within thirty (30) days.**
- 10. If the approved recipient moves out of state or dies, and another eligible person living in the same residence wishes to keep the equipment, that person must file a new application form with ITAC within ten (10) days** in order to keep the equipment.
- 11. In cases where the approved recipient is a minor, all ITAC equipment and obligations and responsibilities set forth by this document will be transferred to the recipient on the recipient’s eighteenth (18th) birthday.**

Signature: _____ **Date:** _____
(Applicant or Legal Guardian)

For Your Information: The names and addresses of the ITAP Advisory Council, comprised of seven members who are representatives of people with disabilities, will be made available to you if you have a comment or complaint. This information can be given to you at any ITAC Selection Center. The Illinois Commerce Commission’s Staff Liaison, who serves as a contact person, advisor and monitor of the Advisory Council, can be reached at 1.800.858.9277 TTY or 1.800.524-0795 V.

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